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**MINUTES OF MARLBOROUGH BOYS’ COLLEGE BOARD OF TRUSTEES MEETING
HELD IN THE BOARDROOM ON TUESDAY 21 FEBRAURY 2024 AT 5:30PM**

PRESENT T. Burfoot, J. Kendal, S. Wilkes, L. McCallum, M. Radich, H Crosby, T Lang

IN ATTENDANCE M. Palmer (Minute Secretary) M. Heath, T Raeli

APOLOGY R. Coningham

DECLARATION OF INTEREST

None

CONFIRMATION OF MINUTES

MOVED that the Minutes of the Meeting held on Thursday 29 November 2023 be taken as read and confirmed.

CARRIED T. Burfoot /S Wilkes

CORRESPONDENCE

None

BOARD ELECTION

Chair

MOVED That Tim Burfoot be elected Chair.

CARRIED S. Wilkes/J Kendal

There being no further nominations Tim Burfoot was duly elected Chair.

Deputy Chair

MOVED That Richard Coningham be elected Deputy Chair and appointed Chair of the Finance and Risk Committee.

CARRIED T. Burfoot/S. Wilkes

There being no further nominations Richard Coningham was duly elected Board Deputy Chair and Chair of the Finance and Risk Committee.

Deputy Chair

Discussion document M Radich

- There have been concerns from some staff that their exit surveys are not being seen by the board.
- This has led to some staff undermining the process and sending them directly to board members
- Reminder that the process has been they be received by the principal and senior management
- There is a process for staff to lodge complaints and that this is not the purpose of exit surveys
- The exit surveys will now be collated and shared with the HR committee to see if there are patterns emerging.
- It was clarified that the funding situation for Te Tātoru o Wairau is a MoT process and that the school was not privy to central government policy and procedures around funding for the entire project. These details only emerged in 2024 at a meeting with the Minister for Education. The Board will be kept informed of details for the proposed remediation work for MBC.

Replacing board members

- Nomination forms have gone to all staff members, to find a new staff representative.
- Nominations close on the 28th February.
- The board would like to co-opt a new iwi voice.
- The board will reach out to iwi and advertise for this replacement.

Sub-committee start times

- The HR and Discipline committee will meet at 6pm instead of 5:30pm.

Head of Faculty meetings

- A meeting will be arranged for the Head of Faculties to present their reports to the board.

The Meeting closed at 7:50pm

NEXT MEETING Wednesday 20 March 5:30 pm

Confirmed this day

Presiding member